Alief Montessori Community School

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2nd Quarter Regular Board Meeting Minutes

Monday, November 17, 2025 at 5:30 p.m.-6:38 p.m.

A regular board meeting of the AMCS board members was held on Monday, November 17, 2025 from 5:30 p.m. to 6:38 p.m. in the AMCS middle school conference room at 4203 J Street, Houston, TX 77072.

In attendance were Charmaine Constantine, Delia Presillas, Elizabeth Smith, Paula Palamountain, Cerlito Salarda, and Perpetua Salvatus-Guerrero. Staff members Sophia Teng and Rahila Khawaja attended via Zoom. Yadira Hernandez, a parent, attended as a member of the public. Stephanie Harris from Crowe LLP, an independent school finance auditing firm was also present.

Paula called the meeting to order at 5:30 p.m. after a quorum was established with four board members present. Perpetua Salvatus-Guerrero arrived at approximately 5:50 p.m. Paula asked if there are participants listed in the public comment and/or public address form. Delia reported there was none.

Paula asked board members to read the minutes from the 1st quarter board meeting held on September 29, 2025. She requested that the board members read the minutes silently on their own. Charmaine questioned whether the Good Cause Exception was needed for the security guard section of the School Operations Reports. Delia explained that she had indeed made inquiries to Region IV to clarify whether it was necessary, and was told that yes, AMCS needed one. Cerlito explained that requirements for each campus are different depending on the qualifications of the armed security officer hired. Also, Delia explained that because the current campus security guard works for a private security company and is not an active duty peace officer, that the Good Cause Exception Resolution is required under the new law. Charmaine recommended that the requirements be reviewed again to include a statement on the alternative standard that the school is adopting to have an armed security officer on campus every day. Delia took her recommendation under advisement. Paula moved and Elizabeth seconded board approval of the 2nd quarter minutes with no changes. The motion passed unanimously.

The following items were presented for information and for action:

INFORMATION ITEMS:

1. School Operations Reports
   - A. <u>District/Campus Improvement Plan</u>
     Board members read and reviewed the plan silently. Elizabeth moved and Paula seconded the motion to approve the plan. A vote was taken and passed unanimously.
   - B. <u>Update on Building #4 Construction and Project Cost</u>
     Delia presented the AMCS Design Development Estimate Summary Sheet from Mission Constructors, Inc. She explained that rising construction costs for the

new building have increased from $312 to $371 per square foot. The preliminary cost estimate was 8.5 million, however now the cost has risen to 9.7 million. Delia requested a new cost estimate from Mission Construction Company and was told that the cost could be reduced by 1.3 million, but the upper story would be an incomplete shell. The interior could be finished at a future time. She further explained that the enrollment at AMCS increased by 21% this past year and should continue to increase annually. Completion of this building will ensure enough educational space on campus for a maximum number of 600 total students. Ms. Hernandez asked if public bids were required or whether perhaps smaller construction companies in the community could be contracted to build the new structure. Delia explained that TEA requires public bids for high cost projects and smaller companies could not be used, unless they are able to qualify and prove capacity for these types of projects..

C. Thanksgiving Break: November 24-28, 2025
The school will be closed November 24-28 for the Thanksgiving holiday.

D. Board Trainings available on the TPCSA website
Board members may access the TPCSA website to choose continuing education online training courses. Twelve hours are suggested, however, only six hours or completed courses are required before the end of SY2025-26.The recommended training modules have been emailed to the board members.

ACTION ITEMS:

2. Approve the Annual Financial Report for FY Ending June 30, 2025
Stephanie Harris from Crowe, LLP Auditors presented the audit results for the FY ending June 30, 2025. After review of the financial statements, the auditor announced the AMCS's annual financial reports are unmodified, with no material weakness nor significant deficiency in internal control, which is the highest level of assurance from the company. Financial highlights included:

A. Total assets of the school at 06/30/25 were 16.7 million
B. Total liabilities of the school at 06/30/25 were $285 thousand
C. Total net assets of the school at 06/0/25 were $16.4 million
D. Total change in net assets for the School for YE 06/30/25 were $658 thousand,

President Paula Palamountain and Secretary Elizabeth Smith signed the final audit report.

3. Approve the updated FY 2025-26 Financial Statements as of September 30, 2025
Sofia Teng presented the updated FY 2025-26 financial statements and actual expenditures as of 09/30/25. Total assets are $16,178,756.42
Perpetua asked about revenue adjustments. Sofia explained that the fencing structure was mis-coded as an expenditure. It will be moved to be seen as a depreciating asset. Architectural expenses will also be coded as assets. The Income Statement FSP will be

updated to include the October 2025 revenue. Library and Security & Monitoring Services columns will also be increased. Perpetua moved and Paula seconded the motion to approve the financial statements. A vote was taken and it was unanimously approved.

4. <u>Approve the revised SY 2025-26 Budget</u>
   The Board reviewed the SY 2025-26 budget.
   Perpetua moved and Paula seconded the motion to approve the statements. A vote was taken and it was unanimously approved.

5. <u>Approve the District & Campus Improvement Plan 2025-26</u>
   Elizabeth moved and Paula seconded a motion for approval. A vote was taken and it passed unanimously.

6. <u>Review the project cost analysis and approve the construction project cost</u>
   After much discussion, the Board decided to complete the construction project fully, as future costs would more than likely continue to rise. Paula moved and Elizabeth seconded the motion to approve the new building costs. A vote was taken and was passed unanimously.

7. <u>Approve school policies from the 89th Legislative Session</u>
   A. Teen Dating Violence Policy
   B. Parental Notification of Employee Misconduct
   C. Concussion Response Policy
   D. Parental Engagement Policy
   E. Prohibition Against DEI Practices
   F. Good Cause Exception –needs revision and board approval based on DVA feedback. The resolution must indicate the alternative standard adopted by AMCS to provide armed security personnel in the school throughout the school day.
   G. Open Meeting Requirements
   H. Integrated Pest Management.

   A resolution was presented to adopt the above policies which were mandated by the 89th Legislature of Texas. All of the above policies were explained in detail by Delia. Charmaine moved and Perpetua seconded the motion to approve the resolution to adopt these new school policies. A vote was taken and it passed unanimously.

Adjournment: There being no further business, the meeting was adjourned at 6:38 p.m.

Certified

Paula Palamountain
Paula Palamountain, President

Date: 3-30-2026

Elizabeth Smith
Elizabeth Smith, Secretary

Date: 3-30-2026